

## REQUEST FOR OFFICIAL TRANSCRIPT TO BE SENT TO HUNTINGDON COLLEGE

**Student:** An official transcript is one mailed directly from institution to institution. It may take several weeks for all transcripts to arrive. Since most schools, colleges and universities require a fee for this service, you will need to contact each institution to include the appropriate fee with this form. Please be sure to confirm and send any fees related to this transcript request. Complete the remaining portion of this form and forward it to the Office of the Registrar at each institution which you attended.

Full Name \_\_\_\_\_

Name Attended Under \_\_\_\_\_

Current Address \_\_\_\_\_

Current Phone \_\_\_\_\_

Dates of Attendance \_\_\_\_\_

Date of Birth \_\_\_\_\_

Social Security Number \_\_\_\_\_

Please forward an official transcript to:

Huntingdon College  
School of Business & Professional Studies  
Attention: Jennifer Ishler  
P.O. Box 1020  
Daphne, AL 36526

Signature \_\_\_\_\_

Date \_\_\_\_\_