

Huntingdon College
Adult Degree Completion Program

COURSE NUMBER: MGMT 211
COURSE NAME: Introduction to Health Care
Spring 2009, Session III, Pell City

INSTRUCTOR'S NAME: Linda Wilson

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COURSE DESCRIPTION: This course is a survey of various health care professions, both from an academic and from a practical perspective. This course is designed to introduce students to the various academic disciplines in health care, and to acquaint students with the different organizations that deliver health care services.

PREREQUISITE: none

TEXT REQUIRED: Badasch, Shirley A., Introduction to Health Care Occupations, Prentice Hall (see **Huntingdon College booklist for Edition and ISBN**)

Workbook for Introduction to Health Care Occupations,. (see **Huntingdon College booklist for Edition and ISBN**)

Sultz, Harry A., Health Care USA, Jones and Bartlett Publishers, (see **Huntingdon College booklist for Edition and ISBN**)

COURSE LEARNING OUTCOMES:

1. Identify the different types of health care providers.
2. Develop techniques to do a job search.
3. Understand the roles and responsibilities of a health care worker.
4. Demonstrate the use of effective communication and medical terminology in the health care setting.
5. Understand how health care is financed.
6. Understand the role of government in health care.
7. Forecast the future of various components of the U.S. health care system.

COURSE ASSIGNMENTS & GRADING CRITERIA:

Grading Elements	Percentage:
Health Care Occupation paper (due Week 2)	15%
Final Paper (due Week 5)	25%
Presentation of Final Paper (due Week 5)	10%
Quiz 1	10%
Quiz 2	10%
Quiz 3	10%
Participation (all Workshops)	20%
Total	100%

GRADE POINT EQUIVALENTS

A = 90-100
B = 80-89
C = 70-79
D = 60-69
F = 59-below

ATTENDANCE POLICY:

Absences and Tardiness – All students are required to attend the first session. Those who do not attend the first session will be automatically dropped from the course. Students with more than one absence will receive an "F" for the course. Since this class meets only five times, missing a single class meeting is equivalent to missing three weeks of a regular term. If you cannot attend a class you must let the instructor know via email as soon as possible. In case of absences you are responsible for obtaining all handouts and assignments. Tardiness may result in a deduction in your class participation grade. Excessive tardiness may count as an absence.

Participation –Participation is not the same as attendance. Participation requires students to come to class prepared to actively participate, which makes the classroom experience more meaningful. However, participation is not just speaking out in class. The contributions made by the student should be related to the course content and meaningful to the class discussion.

Late Assignments – Explain whether late assignments will be accepted and what penalty might be imposed if the assignment is late. Also specify what assignments can be turned in late. This will allow the student to make informed decisions.

Accommodation of Special Needs- Huntingdon College makes every reasonable accommodation for disabilities that have been processed and approved through our Disability Services Committee in accord with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. In order to request disability-related services at Huntingdon College, students must self-identify to the Disabilities Intake Coordinator, Camilla Irvin, and provide appropriate and up-to-date documentation to verify their disability or special needs. After the accommodations have been approved by the Disability Services Committee, the 504 Coordinator, Dr. Lisa Olenik Dorman, will notify your professor(s) of the committee's decision. If you have any questions regarding reasonable accommodation or need to request disability-related services, please contact Disability Services at (334) 833-4432 or e-mail at disabilityservices@huntingdon.edu.

Academic Honesty –Plagiarism is literary theft. Failure to cite the author of any language or of any ideas *which are not your own creation* is plagiarism. This includes any text you might paraphrase, as well. Anyone is capable of searching the Internet or any printed media; your research paper is intended to broaden your knowledge, stimulate your creativity, and make you think, analyze, and learn. It is not consistent with the College Honor Code, nor with scholarly expectations to submit work which is not the product of your own thinking and research. Severe penalties will result upon the submission of any work found to be plagiarized, including potential failure of the entire course. It is easy and simple to properly cite all sources used in your paper. Take no risks – cite your sources.

❖ *A First Class Assignment is Due in Workshop One*

CLASS SCHEDULE:

Week 1:

Reading Assignment: Introduction in Health Occupations Text

Chapter 1: Introduction to Being a Health Care Worker

Chapter 2: Finding the Right Occupation for You

Chapter 3: Medical Ethics and Law

Chapter 4: Meeting Your Needs and the Needs of Others

Chapter 5: Effective Communications

Writing Assignment

Complete the Worksheets/Activities as assigned for each of the above chapters.

Presentation Assignment

Be prepared to present and apply the assigned reading and assignments to class discussions and activities.

Review Writing Assignment Expectations

Week 2:

Reading Assignment: Introduction to Health Occupations Text

Chapter 6: Medical Terminology

Chapter 13: Patient and Employee Safety, Units 1-4

Chapter 14: Employability and Leadership

Writing Assignment

Prepare a 4 – 5 page typed, double-spaced paper discussing a healthcare occupation that is of interest to you. Follow the instructions on page 20 of Introduction to Health Occupations Text under How To Do A Career Search.

Complete Worksheets/Activities as assigned for each of the above chapters.

Presentation Assignment

Be prepared to present and apply the assigned reading and assignments to class discussions and activities.

Quiz #1

Week 3:

Reading Assignment: Health Care USA Text

Chapter 1: Overview of Health Care

Chapter 2: Bench Mark Developments in U.S. Health Care

Writing Assignment

Prepare a 3 - 4 page typed, double-spaced paper discussing what you have read in this weeks reading assignment.

Presentation Assignment

Be prepared to present and apply the assigned reading and assignments to class discussions and activities.

Quiz #2

Week 4:**Reading Assignment: Health Care USA Text**

Chapter 6: Health Care Personnel

Chapter 7: Financing Health Care

Writing Assignment

Prepare a 3 – 4 page typed, double-spaced paper discussing the reading assignment for this week.

Presentation Assignment

Be prepared to present and apply the assigned reading and assignment to class discussions and activities.

Quiz #3**Week 5:****Reading Assignment: Health Care USA Text**

Chapter 11: Public Health and the Role of Government in Health Care

Chapter 13: The Future of Health Care

Writing Assignment

Prepare a 3 – 4 page typed, double-spaced paper discussing the reading assignment for this week.

Prepare a 6-8 page typed, double-spaced paper discussing what you have learned in this course and how it relates to your chosen career. The paper should include the following information:

- Cite a minimum of three appropriate research citations to support your paper
- Clearly display data using tables, charts and/or graphs as appropriate
- Include a cover page and reference sheet

Presentation Assignment

Give a 5 to 10 minute formal presentation (time depends on class size) of your paper. Support the presentation with visual aids such as Power Point, overheads or handouts.

Allow time for a short question and answer period.