INSTRUCTOR’S NAME: Captain Thomas Carswell

CONTACT INFORMATION: tcarswell@hawks.huntingdon.edu

COURSE DESCRIPTION: This course uses the students’ knowledge and skills obtained in previous courses to address problems and topics of interest in the criminal justice field and to propose solutions. This course is based on readings and discussions of major works in the field of crime and the administration of justice.

PREREQUISITE: CJ100 (or equivalent) and student must be in terminal semester.


COURSE LEARNING OUTCOMES:

- The student will learn how to synthesize knowledge of the criminal justice system.
- The student will understand important issues and concerns in criminal justice and how they impact each other.
- The student will examine the history, currency, and future of criminal justice and be able to articulate a critical understanding and appreciation of criminal justice in contemporary society.
- The student will be able to evaluate the issues confronting the criminal justice system and critically analyze the major issues involved in the administration of justice.
- The student will improve the ability to communicate and write effectively about matters important to the field of criminal justice.

COURSE ASSIGNMENTS & GRADING CRITERIA:

When you are preparing assignments or taking examinations, the following can help you think through critically the questions being asked.

(1) What is the problem or issue you are trying to solve? Be open-minded and objective. Be aware of your own biases, prejudices, or preconceptions on the subject.

(2) Come up with a possible solution to the problem or issue. Then, think of other possible solutions. What are the pros and cons of the problem or issue?
(3) Gather information on the problem or issue. Do not restrict your information-gathering to information that would support your solution. Look at all sides of the issue or problem.

(4) Do not make any assumptions. Analyze the facts you have gathered, and evaluate those facts in an objective manner.

(5) What is a reasonable conclusion based on the facts you have gathered?

(6) Are your facts and the reporting of those facts accurate? While there may be a cause and effect relationship based on the facts you have gathered, there may be other conclusions that are just as logical. Always evaluate what those other conclusions might be.

**Exams:** Four quizzes and a final examination. Each quiz and the final examination is worth 100 points, for a total possible of 500 points from quizzes and final examination. Each quiz covers the subject matter of its respective class session and is not cumulative. The final examination is comprehensive. The purpose of the quiz is to make certain that you have read the text. Questions appearing on the quiz may not necessarily be taken from the presentation and discussion of the material during the class. NOTE THAT YOU WILL HAVE A QUIZ AT THE END OF CLASS IN WEEK 1. The final examination is comprehensive and serves as an assessment of the material taught in previous Criminal Justice courses.

**Writing Assignment:** You are required to write a capstone paper for this course. The paper will encapsulate all that you have learned as a criminal justice major. The paper should be 10 to 15 pages in length. The paper must be typed, double-spaced in 12-point font. You must include a title page with your name on it. You must also provide full references in the paper. Please use APA format for references and citations.

You should complete the paper in stages as follows. You are required only to submit in Weeks 2 and 5. The deadlines provided for Weeks 3 and 4 are to keep you on track with the paper.

**WEEK 2:** By Week 2, you must have the topic selected. You must submit an email to the instructor by the beginning of class in Week 2, providing a detailed explanation of the topic that reflects significant understanding of what you wish to write about.

**WEEK 3:** By Week 3, you should have completed Part 1 of the paper. Part 1 consists of a Problem Statement/Introduction setting up the problem or topic being researched. Paper must include a literature review with at least 7 citations of academic literature.

**WEEK 4:** By Week 4, you should have completed Part 2 of the paper. Part 2 includes the Body of the paper, covering your subject matter in detail, information linking your topic to all three components of the criminal justice system, with a conclusion tying your topic in with what you have learned in class and about criminal justice as a whole.

**WEEK 5:** The final paper is due at the beginning of class in Week 5. The Capstone Paper must be submitted in printed and electronic format by the beginning of class in Week 5.
After the final examination in Week 5, you will make a presentation of your paper to the class. The presentation should be a summary of the paper you have written and should be a 5 to 7 minute report. You may (but are not required to) use power point or other presentation method, at your discretion. The presentation should be organized, logically follow the progression of your paper, and be presented in a formal way in front of the class. You should include in your presentation the following: Introduction to the Topic; Specific Subject of the Paper; Research; and Conclusions, including what you learned about criminal justice as a result of this paper.

**Grading:** Quiz and final examination scores will be 50 percent of your overall grade for the course. The capstone paper will be 40 percent of your overall grade for the course. Participation will make up the additional 10 percent of your overall grade for the course.

<table>
<thead>
<tr>
<th>Grading Elements</th>
<th>Percentage:</th>
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<tbody>
<tr>
<td>Capstone Paper</td>
<td>40%</td>
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<tr>
<td>Quizzes/Final Exam</td>
<td>50%</td>
</tr>
<tr>
<td>Participation</td>
<td>10%</td>
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<tr>
<td>Total Points</td>
<td>100%</td>
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**GRADE POINT EQUIVALENTS** - Describe the point range for each letter grade.

- **A** = 90-100
- **B** = 80-89
- **C** = 70-79
- **D** = 60-69
- **F** = 59-below

**ATTENDANCE POLICY:**

**Absences and Tardiness** – **All students are required to attend the first session.** Those who do not attend the first session will be automatically dropped from the course. Students with more than one absence will receive an "F" for the course. Since this class meets only five times, missing a single class meeting is equivalent to missing three weeks of a regular term. If you cannot attend a class you must let the instructor know via email as soon as possible. In case of absences you are responsible for obtaining all handouts and assignments. Tardiness may result in a deduction in your class participation grade. Excessive tardiness may count as an absence.

**Participation** – Participation is not the same as attendance. Participation requires students to come to class prepared to actively participate, which makes the classroom experience more meaningful. However, participation is not just speaking out in class. The contributions made by the student should be related to the course content and meaningful to the class discussion.

**Late Assignments** – **No shows** fail the assignment. It is expected that the students fulfill their assignments on the date they are scheduled to do so. Students with illness or other problems that prevent them from attending class on the day a presentation or written assignment (including a
test and/or exam) is due must contact their instructors PRIOR to the deadline via Huntingdon College email with supporting documentation to request an extension or a make-up. In most cases, missed assignments are logistically difficult to make-up while maintaining the integrity of the module. In rare cases, approval to make-up an assignment may be granted at the discretion of the faculty member based on the seriousness of the circumstance and on the supporting evidence provided by the student. Contacting a fellow class member does not substitute for contacting the instructor.

**Accommodation of Special Needs** - Huntingdon College makes every reasonable accommodation for disabilities that have been processed and approved through our Disability Services Committee in accord with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. In order to request disability-related services at Huntingdon College, students must self-identify to the Disabilities Intake Coordinator, Camilla Irvin, and provide appropriate and up-to-date documentation to verify their disability or special needs. After the accommodations have been approved by the Disability Services Committee, the 504 Coordinator, Dr. Lisa Olenik Dorman, will notify your professor(s) of the committee’s decision. If you have any questions regarding reasonable accommodation or need to request disability-related services, please contact Disability Services at (334) 833-4577 or e-mail at disabilityservices@huntingdon.edu.

**Academic Honesty** – Plagiarism is literary theft. Failure to cite the author of any language or of any ideas *which are not your own creation* is plagiarism. This includes any text you might paraphrase, as well. Anyone is capable of searching the Internet or any printed media; your research paper is intended to broaden your knowledge, stimulate your creativity, and make you think, analyze, and learn. It is not consistent with the College Honor Code, nor with scholarly expectations to submit work which is not the product of your own thinking and research. Severe penalties will result upon the submission of any work found to be plagiarized, including potential failure of the entire course. It is easy and simple to properly cite all sources used in your paper. Take no risks – cite your sources.

**Huntingdon College Library** : As an EB student you have access to the full-range of electronic resources provided by the Library of Huntingdon College. Your first step upon enrollment at Huntingdon should be to register for a library account. You can do this by going to the Library’s web site at [http://library.huntingdon.edu/](http://library.huntingdon.edu/) and under “EB Services” complete the “Library Card Application” form and submit it. You will receive shortly your personal library account information, which will then allow you to access a variety of resources including databases. Should you ever have a problem accessing the Library’s electronic resources, please contact the Library (specifically, Systems Librarian Brenda Kerwin at bkerwin@huntingdon.edu <mailto:bkerwin@huntingdon.edu>).

*Among the Library’s electronic resources, you will find a number of databases specific to the area of criminal justice and its allied fields of study. You will also find databases that support your core courses in such fields as English, history, communications, the arts, and the sciences. You may be familiar with the AVL (the /Alabama Virtual Library/) and have your own AVL card. As a student at Huntingdon College, you no longer need to maintain your own AVL card, if you access the AVL through our web site. Simply click on “Campus &Library” rather than “Home Access” within the AVL. A few other mentions: /Countess/ is the name of the Library’s
If you want to know what full-text electronic journals are available to you through the Library’s databases, you can use the /Serials Solutions/ link on our web site. You can limit your search by discipline (such as “Criminal Justice”). If you use Google for any of your research, we greatly encourage you to use /Google Scholar/ and /Google Books/. These features of Google will direct you to resources appropriate for academic research.

**Medical Considerations**

If you have a medical condition that may preclude participation in this course or any aspect of this course, the College suggests you consult your physician. The College will work with you based upon physician recommendations to find the best means to address any concerns.

**Title IX Statement**

Huntingdon faculty are committed to supporting students and upholding the College's non-discrimination policy. Under Title IX, discrimination based upon sex and gender is prohibited. If you experience an incident of sex- or gender-based discrimination, we encourage you to report it. While you may talk to a faculty member, understand that as a “Responsible Employee” of the College the faculty member MUST report to the college's Title IX Coordinator what you share. If you would like to speak with someone who may be able to afford you privacy or confidentiality, there are people who can meet with you. Faculty can help direct you or you may refer to Huntingdon's Sexual Misconduct Policy at [http://www.huntingdon.edu/student-life/student-service/misconduct](http://www.huntingdon.edu/student-life/student-service/misconduct). You do not have to go through the experience alone.

**CLASS SCHEDULE:**

**Week One – Part I: Criminal Justice and Criminological Paradigms**  
**Part II: Offenses and Offenders**

**Reading Assignment**  
Chapters 1 through 8

**Quiz #1 at the end of the session.**

**Week Two – Part II: Offenses and Offenders (Continued)**

**Reading Assignment**  
Chapters 9 through 15

Submission of Topic of Capstone Paper

**Quiz #2 at the end of the session.**
Week Three – Part III: Policing and Law Enforcement

**Reading Assignment**
Chapters 16 through 19

Completion of Part I of Capstone Paper

**Quiz #3 at the end of the session.**

Week Four – Section IV: Policy and Jurisprudence  
   **Section V: Corrections and Societal Response**

**Reading Assignment**
Chapters 20 through 26

Completion of Part II of Capstone Paper

**Quiz #4 at the end of the session.**

Week Five – Final Examination and Capstone Paper Presentation

Submission of Capstone Paper and Presentation